



# Account Statement/ Certification Services Form

## 帳戶結單/結存證明書服務表格

Client Name 客戶姓名			
Account No 帳戶號碼		Date of Application 申請日期	

### A. Physical Statement Service 郵寄實物結單服務

- Enroll 登記 (There will be a monthly flat rate of HKD20 per account directly debited from the relevant account. 每個帳戶將被每月扣取HKD20。)
  Cancel 取消

The receipt of 收取

- Daily Statement 日結單
  Monthly Statement 月結單
  交易確認 Trade Confirmation

### B. Request of Account Statement Duplicates/Certification 索取帳戶結單副本/結存證明書

I/We hereby request the followings regarding the captioned account 本人/吾等欲索取上述帳戶的：

Please select one or more 請選擇一項或多項

- Daily Statement duplicates 日結單副本\* From 由 \_\_\_\_\_ To 至 \_\_\_\_\_  
 Monthly Statement duplicates 月結單副本\* From 由 \_\_\_\_\_ To 至 \_\_\_\_\_  
 Account Certification 客戶結存證明書# As at 截至 \_\_\_\_\_

Charges 收費：

\* HK\$ 50 per Statement 每份結單港幣 50 元

# HK\$ 100 per account per certification 每個客戶每份證明書港幣 100 元

Please select one 請選擇一項

- Please deliver the above document(s) to my/our corresponding address and charge the applicable fees to my/our above-mentioned account. 請郵寄以上文件到本人/吾等通訊位址，並從本人/吾等上述帳戶內扣除所需費用。
- I/We will collect the above documents(s) and pay the applicable fees in person at your Office 本人/吾等將親臨貴公司提取以上文件及繳付所需費用，please contact me/us at telephone number 請致電 \_\_\_\_\_ for collection 通知本人/吾等前來索取。

客戶簽署 Client' s Signature: \_\_\_\_\_ 日期 Date: \_\_\_\_\_

<i>For Official Use Only</i>				
AE/CRM	Back Office			
	S.V. By	Input By	Check By	Approval